

Employment Application

Brody's/Eventive Studios is an equal opportunity employer. Applicants will receive consideration for employment without regard to race, age, color, sex, religion, national origin, citizenship, height, weight, marital status, or disability.

ANSWER ALL QUESTIONS - PRINT CLEARLY

PERSONAL

Name _____ Date of Application _____
(Last) (First) (Middle)

Address: _____ Home Phone (____) _____
(Number) (Street)

_____ Cell Phone (____) _____
(City) (State) (Zip Code)

Are you 18 yrs old or older? Yes No

Have you filed an application here before? Yes No If yes, date(s) _____

If yes, name under which you were employed, if different than above _____

Previous position _____ Previous Supervisor Name: _____

Reason for Leaving _____

List any friends or relatives, other than a spouse, currently employed here _____

EMPLOYMENT DESIRED

Position(s) applied for: _____ How did you hear about this position _____

Will you accept: Full time _____ Part time _____ Days _____; Afternoons _____; Midnights _____; Swing Shift _____

Will you accept 24 hour duty in case of emergency? Yes _____ No _____

Are there any restrictions on the hours or days that you can work? Yes _____ No _____

Expected pay - \$ _____ Date you can start _____

Please indicate licenses, certificates, experience, and skills that relate to the position(s) applied for:

EDUCATION

		No. yrs Completed	Did you Graduate	List Diploma or Degree
College	_____ (Name and Address)	_____	_____	_____
	_____ (Name and Address)	_____	_____	_____
High School	_____ (Name and Address)	_____	_____	_____
Vocational Training	_____ (Name and Address)	_____	_____	_____
Any other educational training _____				
Any current Licenses or Board Certifications _____				

PAST AND PRESENT EMPLOYERS

List below all present and past employment, beginning with your most recent

_____	From	_____	To	_____
Name and Address of Present Employer/Company		Mo/Yr		Mo/Yr
_____	Salary:	_____	_____	_____
Type of Business and Phone Number		Starting		Ending
Position Title	Describe the work that you did			
Reason for Leaving	Supervisor's Name			

_____	From	_____	To	_____
Name and Address of Previous Employer/Company		Mo/Yr		Mo/Yr
_____	Salary:	_____	_____	_____
Type of Business and Phone Number		Starting		Ending
Describe the work that you did				
Reason for Leaving	Supervisor's Name			

_____	From	_____	To	_____
Name and Address of Previous Employer/Company		Mo/Yr		Mo/Yr
_____	Salary:	_____	_____	_____
Type of Business and Phone Number		Starting		Ending
Describe the work that you did				
Reason for Leaving	Supervisor's Name			

MILITARY

Have you had any experience in the Armed Forces of the United States? Yes _____ No _____

If yes, what branch? _____

Discharge date _____ Rank at discharge? _____ Type of Discharge _____

List any special training: _____

REFERENCES - Professional (Must list 3 references)

1. _____
Name Address Phone NoYears Known

2. _____
Name Address Phone No. Years Known

3. _____
Name Address Phone No. Years Known

ADDITIONAL INFORMATION

Have you ever been convicted of a sexual related or abuse related crime? Yes _____ No _____

Have you ever been convicted of a felony? Yes _____ No _____

If yes, when, where, and nature of offense: _____

(A conviction will not automatically bar you from employment. Each conviction will be evaluated on its own merits with respect to the offense, the date of the conviction, and the sentence imposed. All circumstances will be considered).

COMPLETE THE FOLLOWING INFORMATION ONLY IF TRANSPORTATION IS A REQUIRED TASK ON THE JOB DESCRIPTION:

Driver's License Number _____ State _____ Expiration Date _____

**APPLICANT'S AUTHORIZATION
AND ACKNOWLEDGMENT OF CONDITIONS**

The following terms and conditions are applicable to employment at Brody's/Eventive Studios.

TRUTHFULNESS OF APPLICATION INFORMATION

All the information provided by me in support of my application for employment is true and complete. Any false information, misrepresentation, or material omission may result in discipline or discharge.

AUTHORIZATION OF DISCLOSURES

Brody's/Eventive Studios may verify all information about this application. I authorize all individuals and organizations named in this application to provide verification information, including their opinions about me and my performance. I further authorize them to release any information from my personnel record, including my prior disciplinary record, to Brody's/Eventive Studios, without any written notice to me of that disclosure. I release Brody's/Eventive Studios, and these individuals and organizations from any liability that may result from the verification process or the disclosure of my personnel record.

I authorize any physician or clinic to release to Brody's/Eventive Studios results of any physical examination and drug test. I waive any claims based on the physical examination, drug test, and the release of the examination and drug test results to Brody's/Eventive Studios.

I waive any claims based on any of these inquiries and disclosures. I also release Brody's/Eventive Studios from any liability based on the inquiries and disclosures.

I also hereby authorize Brody's/Eventive Studios to use or disclose my social security number in its efforts to verify my identity or any other information I have provided in the application and I authorize any person or entity contacted by Brody's/Eventive Studios to use or disclose my social security number to Brody's/Eventive Studios.

ACCOMMODATION OF HANDICAPS

I understand that Brody's/Eventive Studios will reasonably accommodate, as required by law, employees with a disability. Under Michigan law, I have 182 days from the date I know or reasonably should know that an accommodation is needed to request, in writing, an accommodation.

AT-WILL EMPLOYMENT:

IF HIRED, I AGREE:

1. Brody's/Eventive Studios may terminate my employment at its will for any reason or no reason, with or without cause, at any time, with or without advance notice or warning, and such termination shall be without any liability, Brody's/Eventive Studios decision is not subject to outside review, except as may be provided by applicable statute.
2. No employee, manager, executive, or other representative of Brody's/Eventive Studios., other than the Executive Director in a writing entitled "Employment Agreement" signed by the Executive Director, has any authority to enter into any agreement for employment for any specified period of time or to make any oral or written representation or practice contrary to the at-will nature of my employment as explained in Paragraph #1.
3. No other oral or written statement, policy, or practice can change the at-will nature of my employment as explained in Paragraph #1. My acceptance of employment as an at-will employee would supersede and negate any prior statements or agreement oral or written, that Brody's/Eventive Studios would employ me on other than an at-will basis or for other than an indefinite term.
4. To abide by all rules and regulations of Brody's/Eventive Studios.

LIMITATIONS ON LITIGATION

In consideration of my employment, if hired, I agree:

1. To waive trial by jury of any claims under any Michigan or federal statutes or under the common law that I may have against Brody's/Eventive Studios.
2. Any award in any civil action against Brody's/Eventive Studios alleging that it discharged me in violation of any Michigan or federal statute or any common law obligation will be limited to reinstatement, if available under the applicable statute, and back pay minus any interim earnings.
3. Not to commence any lawsuit relating to my employment or the termination of my employment with Brody's/Eventive Studios more than six months after the date of termination of my employment and to waive any statute of limitation contrary to this six month period.

DOCUMENTATION AND CERTIFICATION OF AUTHORIZATION TO WORK IN USA

I certify that I am legally authorized to work in the United States. I understand that any offer of employment is conditional upon my ability to provide documents required by the Immigration Reform and Control Act of 1986 proving both my identity and authorization to work in the United States, and that failure to produce the documents will result in revocation of the offer or the termination of employment.

I understand that the authorizations and acknowledgements above state terms and conditions governing my employment with Brody's/Eventive Studios and that my signature below indicates that I have read the terms and conditions stated above and accept them.

Applicant's Signature

Date